



CANADIAN FERTILITY AND ANDROLOGY SOCIETY
SOCIÉTÉ CANADIENNE DE FERTILITÉ ET D'ANDROLOGIE

APPLICATION AND CONTRACT FOR EXHIBIT SPACE

CFAS 2020 Annual Meeting – Toronto, ON

Meeting Dates: Sept. 10th -12th, 2020

Exhibit Dates: Sept. 10th - 12th, 2020

Exhibit Setup: Sept. 9th, 11 am – 6 pm

Exhibit Tear Down: Sept. 12th, 4 pm – 6 pm

Please submit this form via email to: events@cfas.ca

CONTACT INFORMATION

Please enter the company name as you would like it to appear on all marketing material related to the CFAS conference.

Company Name.....

Contact Name* Title.....

Tel.....Email.....

*Please note that this will be the primary contact for all exhibit- and event-related communications from the CFAS. It is the exhibitor's responsibility to notify CFAS should this contact or their information change.

Website.....

Address.....

.....

City.....Province/State.....

Postal/Zip.....Country.....

EXHIBIT SPACE

Booth Type:

Please indicate your desired sponsorship level. Please refer to the below table when deciding which level and benefits is best for your company.

Non-Profit

Standard

Bronze

Gold

Platinum

*Champion Sponsor

*This document relates exclusively to the sponsoring of the 2020 Annual Meeting. All Champion Sponsors will be required to review and sign an additional agreement pertaining to the entire year of their sponsorship.

Note: Should an exhibitor wish to purchase multiple booths (e.g. two bronze booths or two standard booths), the dividers (pipe and drape) between these booths may not be removed. This ensures fair prices are paid for each level of sponsorship. Two booths side-by-side cannot be turned into one larger booth.



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	Champion 20'x20'	Platinum 15'x15'	Gold 10'x20'	Bronze 10'x10'	Standard 8'x8'	Non- Profit 8'x8'
Decorated lounge area **Terms and Conditions Apply	X					
One 6 ft. skirted table and waste basket		X	X	X		
One skirted table top and waste basket					X	X
Exhibitor name on booth		X	X	X	X	X
Daily cleaning of public areas and booths	X	X	X	X	X	X
# of complimentary Exhibitor Registrations	5	5	4	2	2	2
Additional Exhibitor Registration at 50% off the regular registration fee	X					
# of complimentary President's Dinner Tickets*	10	4	4	1		
Name of Loop Slides	X					
Recognition in General Conference Syllabus	X	X	X	X		
Recognition on Signage	X	X	X			
Recognition in Conference Webpage (in Exhibit with the CFAS tab)	X	X	X			
Recognition in the sponsor section of the meeting 'app'	X	X	X	X	X	
Free wifi in exhibit area	X	X	X	X	X	X
Exhibitor's manual	X	X	X	X	X	X
Recognition at the following activities: 1. ART Professionals' Morning 2. Fertility Nursing Preconference Workshop 3. Scientists in Reproduction Preconference Workshop	3 of 3	3 of 3	1 of 3			
Plush carpeting in booth (value of max. \$500.00)	X					
1 roll up poster with logo and sponsorship level	X					
Basic AV electric bars (2 bars)**	X					
EARLY BIRD DEADLINE	FEBRUARY 21, 2020 at 3:00 PM EST					
CAD Prices (Early Bird)	\$90,000	\$60,000	\$25,750	\$5,900	\$2,900	\$500
CAD Prices (After Early Bird)	-	\$65,000	\$30,750	\$8,900	\$3,900	\$650

*President's Dinner tickets will be set aside for exhibitors depending on which level of sponsorship they provide. **It is the EXHIBITOR'S RESPONSIBILITY to inform the CFAS Office of the number of complimentary tickets they would like to claim, with the names of the guests and their meal choices, prior to July 30th, 2020.** Any unclaimed tickets will be resold to other attendees. This measure ensures CFAS can provide the venue with an accurate count of each entrée chosen by the required deadline.

Initial here: _____

Names of representatives attending dinner (if known):

****Terms and conditions apply.**

Please note that Champion Lounge Layouts and Furniture are limited to the options provided by CFAS and their exclusive vendor. I agree that I will exclusively use CFAS's contracted exhibit vendor and shipping vendor. **Failure to comply with these requirements may result in additional fees.**

Initial here: _____

Please review the CFAS Exhibit Floor Plan found on the CFAS website under the 2020 Annual Meeting tab and indicate your top-three booth spaces, keeping your level of sponsorship in mind. CFAS will do its best to provide you one of your preferred booths or something similar, but please note that booth space is given on a first-come first-serve basis based on the **deadline of March 19th, 2020** and no booth space can be guaranteed. If the exhibitor has failed to provide their booth selection by the **deadline**, or if the exhibitor registers following **March 19th, 2020**, CFAS will assign a booth location. **CFAS reserves the right to relocate booth assignments based on layout changes and exhibit hall reconfiguration.**

Initial here: _____



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Note regarding participant incentives to visit booths: Due to regulations from UBC Accreditation, prize draws and giveaways (e.g. participants leaving contact info or business cards to be entered to win a prize) are **not** permitted.

Initial here: _____

Booth Preferences: 1st _____ 2nd _____ 3rd _____

Exhibit Space Cost: \$ _____

Payment Information

Cancellation Penalties

- Cancellation before March 19th, 2020: 25% of the total booth cost charged to card
- Cancellation after March 19th, 2020: 100% of the total booth cost charged to card
- Cancellation after June 11th, 2020: 100% of total booth cost and applicable penalties charged to card

Initial here: _____

Deposit and Payment Schedule

- Through March 18th, 2020: deposit of 50% of total booth fee due within 1 week of application for exhibit space
- March 19th, 2020 – June 11th, 2020: deposit of 50% of total booth fee due upon application of exhibit space
- June 12th, 2020: Remainder of entire booth fee due for all exhibitors who applied for exhibit space before June 12th, 2020
- 100% of total booth fee due upon application for exhibit space for applications received June 12th, 2020 or later

*Should you wish to pay for your booth via cheque, which may take more than a week to arrive in the mail, a credit card number must be provided to the CFAS Office to hold the booth. **This can be filled out on the Exhibitor Application Form or provided to the CFAS Office over the phone (1-514-300-1333).** If a cheque is still not received by March 19th, 2020, CFAS will charge the deposit to the provided card. Should the cheque arrive after the card has been charged, CFAS will apply the cheque towards the entire booth fee costs. If an Exhibitor cancels before payment is received, the Exhibitor's credit card will be charged accordingly

Initial here: _____

Credit Card Info (if paying by cheque) to hold space:

Name on Card: _____

Billing Address: _____

Card Number: _____

Expiry Date: _____

CCV: _____

CFAS requires payment in full no later than June 12th, 2020.



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Failure to respect these payment deadlines may result in a late penalty fee and does not release the contracted or financial obligation of the Exhibitor.

Initial here: _____

Make cheques payable to: Canadian Fertility and Andrology Society

Mail cheque payment to:

Canadian Fertility and Andrology Society
94 Avenue de la Présentation
Dorval, QC H9S 3L3

Credit Card Payments: Can be made over the phone by calling CFAS: **1-514-300-1333**

I acknowledge that, as an authorized representative of the above-stated Exhibitor, I have received, reviewed, and agree that the Exhibitor will comply with the CFAS Annual Meeting 2020 Exhibitor Rules and Regulations. The Exhibitor agrees to receive all written and electronic correspondence from CFAS and official event contractors in reference to the Annual Meeting and all future CFAS events. This exhibit space application will become a contract upon the Exhibitor's authorized signature and the CFAS's acceptance and approval.

Exhibitor Signature _____

Date _____ Printed Name _____

Telephone _____

Show Management Use

Authorized CFAS Signature _____ Date _____ Account

Number _____ Assigned Booth Number _____

Booth Type _____ Initials _____

Questions? Contact the CFAS Office – 1-514-300-1333 or email events@cfas.ca