



Canadian Fertility and Andrology Society
Société canadienne de fertilité et d'andrologie

APPLICATION AND CONTRACT FOR EXHIBIT SPACE

CFAS 2022 Annual Meeting – Halifax, Nova Scotia

Meeting Dates: Sept. 22nd - 24th, 2022

Exhibit Dates: Sept. 22nd, 23rd and 24th, 2022

Exhibit Setup (Tentative): Sept. 21st, 9 am – 4 pm Exhibit Teardown (Tentative): Sept. 24, 4 pm – 7 pm

Please submit this form via email to: communications@cfas.ca

CONTACT INFORMATION

Please enter the company name as you would like it to appear on all marketing material related to our conference.

Company Name.....

Contact Name* Title.....

Tel.....Email.....

*Please note that this will be the primary contact for all exhibit- and event-related communications from the CFAS. It is the exhibitor's responsibility to notify CFAS should this contact or their information change.

Website.....

Address.....

.....

City..... Province/State.....

Postal/Zip.....Country.....



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EXHIBIT SPACE

Booth Type:

Please indicate your desired sponsorship level. Please refer to the below table when deciding which level and benefits is best for your company.

Non-Profit Standard Bronze Gold

Platinum *Champion Sponsor

*This document relates exclusively to the sponsoring of the 2022 Annual Meeting. All Champion Sponsors will be required to review and sign an additional agreement pertaining to the entire year of their sponsorship.

*President's Dinner tickets will be set aside for exhibitors depending on which level of sponsorship they provide. ***It is the EXHIBITOR'S RESPONSIBILITY to inform the CFAS Office of the number of complimentary tickets they would like to claim, with the names of the guests, and their meal choices prior to July 30th, 2022.*** Any unclaimed tickets will be resold to other attendees. This measure ensures CFAS can provide the venue with an accurate count of each entrée chosen by the required deadline.

Initial here: _____

Names of representatives attending dinner (if known):

.....

*I acknowledge that due to restrictions imposed by the venue and/or the government, the number of tickets allotted to your sponsorship level may be lowered at any time by CFAS to accommodate multiple sponsors and attendees.

Initial here: _____

**Terms and conditions apply.

Please note that Champion Lounge Layouts and Furniture are limited to the options provided by CFAS and their exclusive vendor.

I agree that I will exclusively use CFAS's contracted exhibit vendors, including shipping vendor. **Failure to comply with these requirements may result in additional fees.**

Initial here: _____



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The Exhibition Floor Plan can be viewed on the CFAS website under the 2022 Annual Meeting tab. Indicate your top-three booth space preferences below, keeping your level of sponsorship in mind.

CFAS will do its best to provide you one of your preferred booths or something similar but please note that booth space is given on a first-come first-serve basis based on the **deadline of June 5, 2022** and no booth space can be guaranteed. If the exhibitor has failed to provide their booth selection by **the deadline**, the CFAS office will assign a booth location.

CFAS reserves the right to relocate booth assignments based on layout changes and exhibit hall reconfiguration.

Initial here: _____

Sponsors can only have one booth per purchase. Booths cannot be combined or transferred to another exhibitor.

Initial here: _____

Note regarding participant incentives to visit booths: Due to regulations from UBC Accreditation, prize draws and giveaways (e.g. participants leaving contact info or business cards to be entered to win a prize) are **not** permitted.

Exhibitors must follow any UBC guidelines as instructed by CFAS staff and maintain a separation between promotion within the exhibit hall and educational activities taking place in conference rooms.

Initial here: _____

Booth Preferences: 1st _____ 2nd _____ 3rd _____

Exhibit Space Cost: \$ _____

Premium Exhibit Booth App Add – On:

The premium exhibit booth experience incorporates lead retrieval capability using on-site scanning of QR codes on badges via the mobile event app.

For an additional \$250.00, I would like to upgrade to a Premium Exhibit Booth on the event app.

Please note: this upgrade is already included in Gold, Platinum and Champion exhibitor packages.

Payment Information

Cancellation Penalties

- Cancellation before March 6, 2022: 50% of the total booth cost charged to card
- Cancellation after March 6, 2022: 100% of the total booth cost charged to card
- Cancellation after June 5, 2022: 100% of total booth cost and applicable penalties charged to card

Initial here: _____



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Deposit and Payment Schedule

- Through March 6, 2022: deposit of 50% of total booth fee due within 1 week of application for exhibit space
- March 7, 2022 – June 4, 2022: deposit of 50% of total booth fee due upon application of exhibit space
- June 5, 2022: Remainder of entire booth fee due for all exhibitors who applied for exhibit space
- 100% of total booth fee due upon application for exhibit space for applications received on June 5, 2022

Initial here: _____

CFAS requires payment in full no later than June 5, 2022.

Failure to respect these payment deadlines will result in a 5% late penalty fee and does not release the contracted or financial obligation of the Exhibitor.

Initial here: _____

Make cheques payable to: Canadian Fertility and Andrology Society

Mail cheque payment to:

Canadian Fertility and Andrology Society
94 Avenue de la Présentation
Dorval, QC H9S 3L3

Credit Card Payments: Can be made through the CFAS website, for assistance please contact the CFAS Office at 514-300-1333.

I acknowledge that, as an authorized representative of the above-stated Exhibitor, I have received, reviewed, and agree that Exhibitor will comply with the CFAS Annual Meeting 2022 Exhibitor Rules and Regulations. Exhibitor agrees to receive all written and electronic correspondence from CFAS and official event contractors in reference to the Annual Meeting and all future CFAS events. This exhibit space application will become a contract upon Exhibitor's authorized signature and the CFAS's acceptance and approval.

Exhibitor Signature: _____ Date: _____

Name (printed): _____ Tel: _____

Email address: _____

For Management Use

Authorized CFAS Signature _____ Date _____

Account Number _____ Assigned Booth Number _____ Booth Type _____

Questions? Contact the CFAS Office – 1-514-300-1333 or email communications@cfas.ca