**CFAS/ASRM Business in Medicine 2024**

Agenda

**“Lean Six Sigma White Belt Workshop”**

July 18 – July 21, 2024

The Rimrock Resort Hotel, Banff, Alberta

Room: Wildrose Ballroom

**FRIDAY, JULY 19, 2024: Day 1**

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| **7:00am – 8:00am** | **Registration & Breakfast**Room: Wildrose Prefunction |
| **8:00am – 9:30am** | **Overview of Lean Six Sigma****Alex Boussetta** |
| **9:30am -9:45am** | **Define Phase (Phase 1):** Defining the Initiative |
| **9:45am – 10:00am** | ***Health Break*****Room:** Wildrose Prefunction |
| **10:00am – 12:00pm** | **Measure & Analyze:** Actual Performance and Causes |
| **12:00pm – 13:00pm** | *Lunch*Room: Wildrose Prefunction |
| **13:00pm – 13:30pm** | **Improve Phase (Phase 4):** Selecting the Right Solution |
| **13:30pm – 13:45pm** | Control Phase (Phase 5): Maintaining the Improvements |
| **13:45pm – 14:00pm** | Closing Remarks |
| **14:00pm-16:00pm** | *Free time* |
| **16:00pm – 17:00pm** | *Cocktail Reception:* Room: Wildrose Prefunction |
| **17:00pm** | *Dinner*  *Room: TBD* |

**SATURDAY, JULY 20, 2024: Day 2**

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| 7:00am – 8:00am | **Breakfast**Room: Wildrose Prefunction |
| 8:00am – 8:05am | **Introductions** |
| 8:05am – 8:45am8:45 – 10:00am | **Keynote Speaker****Lecture: TBD**Dr. David Sable**Panel Discussion** **Managing Difficult Conversations in the Office****Panelists:** Danielle Soltesz & Melissa Strachan |
| 10:00am – 10:15am | ***Health Break*****Room:** Wildrose Prefunction |
| 10:15am – 10:20am | **Introductions** |
| 10:20am – 11:50am | **Panel Discussion****Change Management - REI Business:****Panelists**: Dr. Paul Lin, Mr. Colin Thomas, Dr. David Sable and TBD (CFAS Lab Director?)  |
| 11:50am - 12::00pm | **Closing Remarks** |

**\*Please note that this is a PRELIMINARY AGENDA. Times of the event and lectures are subject to change.**