



CFAS 2017

Vancouver

Healthy Body, Healthy Baby
Westin Bayshore

ART LAB SIG

Business meeting

Chair- Alexander Lagunov

SIG Executive: Lynda Hughes (Past Chair), Navid Esfandiari (Vice Chair),
Haimant Bissessar (SIG Executive), Carlee White (Junior Member), Jason Au
(Secretary/Treasurer), Joanna Greer (SIG Executive)

Overview

- Discuss progress of the ART SIG over the past 12 months
 - ESHRE Semen Analysis Course
 - CPD Tracking
 - EXAM
 - Salary Survey
 - Executive Committee changes

- Set goals for new year
 - Updating of SIG documents
 - Newsletters
 - Certification process towards completion
 - Exam
 - Log books
 - Call for a Sub Committee for Exam Review and Certification
 - Mark to Discuss Member 365 portal
 - Management of CPD and Exam applications
 - CPD tracking
 - Working Group for Viral Screening
 - Workshops



Progress to date

- ESHRE Semen Analysis Course
 - 19 attendees (20 max)
 - Very positive feedback from participants
 - Well run (thank you Dr. Sharon Mortimer, Sergey Moskovtsev, Pat Chronis-Browns, and Lynda Hughes)
 - Thank you for all who assisted with coordinating it!



CPD tracking

- Will be able to use through the new portal being launched at CFAS Vancouver
- Member 365
 - CFAS has outsourced for a membership management system (Member 365)
 - off the shelf program; the company specializes in member management (ie, their system is used by other medical professional groups)
 - Points specific to our CPD tracking include:
 - a) CFAS will can upload certificates of attendance where applicable
 - b) Management of the Exam application form
 - c) as certification time period rolls over, the credits will be reset to zero but the credit history will remain on the members profile

SIG members' comments : hours spent on speech preparation can be included in CPD tracking.

Certification Exam

- The exam preparation is completed, has gone into French translation as of late August. The goal is still to have the exam date at the end of November 2017 at Touchstone in Toronto. Date will be set as soon as translation is complete
- 12 grandfathered Certified members have taken the test as beta testing with successful feedback to Touchstone
 - The exam is 82 multiple choice scenario based questions
 - Separated for Andrologists and Embryologists
 - Strictly based on the core competencies published online in the SIG folder. The candidates should be able to access that document on CFAS website so they can start preparing
- Marie-Claude planning on updating the reading prep list in September
- CFAS working on setting a fee for the exam
- Alex will advertise the exam to the members at CFAS in Vancouver then another email will go out with registration and further details once the fee and date are set.
- Big thank you goes out to the exam writing committee (Dr. Marie-Claude Leveille (chair), Dr. Sharon Mortimer, Dr. Francis Tekpetey, Dr. Hanna Balakier and Dr. Sergey Moskovtsev!



Salary Survey

- I propose to once more open up this topic and discuss the potential of comprising a **professionally assembled survey managed confidentially by CFAS** with reported salaries submitted **only by the Lab Directors/Supervisors** of clinics in Canada
- The primary reason for this survey is to ensure safety, appropriate staffing, reduction of staff turnover and general employee satisfaction.
- The other main benefit from the salary survey is ensuring that the employer and employee salary expectations are appropriate.
- Results will serve as a tool to create appropriate tiers of professionals in our field based on experience and geographic area of employment.
- ASRM performs the salary survey every 3 years.

Executive Committee changes

- Lynda Hughes (past Chair), Haimant Bissessar (SIG Executive) and Carlie White (Jr Member) rotating off

--BIG THANK YOU FOR YOUR TIME ON THE SIG!—

- Two new members will be elected- one Junior and one SIG Executive following CFAS 2017

New Year Resolutions

- Certification process towards completion
 - Exam
 - Log books
 - Call for a Sub Committee for Exam Review and Certification
- Updating of SIG documents
- Mark to Discuss Member 365 portal
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Certification Exam Towards Completion

- Provide oversight of the certification exam at Touchtsone in Toronto in November 2017
- Ensure marking is completed and results distributed to the SIG for review
- Work with exam committee to set the passing grade
- Deliver the results to members who wrote the exam

Updating of SIG Documents

- 3 documents are in process of being updated
 - Canadian ART Lab Professionals Competency Profiles
 - Guidelines for Qualifications and Responsibilities
 - Guideline for an Applied Training Programme

Management of The Certification Process

Propose to Assemble a sub committee Exam Review and Certification committee

- Could include members from the ART lab SIG and the current exam committee
- Will allow for consistency in the examination process
 - Receive a list of completed log book applications from members at CFAS
 - Review log books and determine pass/fail
 - Combine results from test and determine whether members are able to be certified
 - Issue certifications through CFAS

Proposed Working Group for Viral Screening

- In compliance with the new Publication Guideline Policy, the SIG will work to bring forth this initiative in 2017/18 to develop a Canadian guideline document for viral screening practices.
- Dr. Francis Tekpetey volunteered to be the chair of this project
- Working group has been formed. Updates will be provided in the subsequent report to the Board.

Other

- CPD Tracking
 - Through the 365 portal Mark to present
- Newsletters
 - Previous published in July
 - Next one in November/December of 2017
- Sponsored Workshops:
 - ART Lab SIG and CFAS have been approached by Ferring, who are suggesting collaboration with CFAS to promote practical training and education for the members of the SIG via sponsored workshop(s), webinars and other opportunities.

SIG members' comments : Promote CFAS at health care fair or host rotating lectures at University settings.



Discussion

